

# NOTICE OF CANCELLATION FORM

## THE RIGHT TO CANCEL

- You have 14 days from the day after you received the goods to cancel this contract.
- You do not have to give a reason.
- You must inform us in writing if you wish to cancel.
- You can complete and submit the model cancellation form below or any clear statement on our website (insert address) and we will acknowledge receipt of it by email without delay.
- You must send notice of cancellation before the 14 days have expired.

## EFFECTS OF CANCELLATION

You will receive a refund of all payments including the basic costs of any delivery charges. Unless you agree otherwise the refund will be by the same payment method. No fees. We may make a deduction if the goods have lost value because you handled them more than was necessary to establish their nature, characteristics and functioning.

However, if goods were supplied you will have to arrange their return to us not later than 14 days after your cancellation. The refund will then be made not later than 14 days after their return or evidence of their return, whichever is the earliest.

If you requested the service began, and then later cancelled, within the cancellation period, then you must pay an amount in proportion to what has been done in comparison with the full coverage of the contract.

## MODEL CANCELLATION FORM

To: (Name, Address, Fax Number and email address of Business)

I/We hereby give notice that I/we cancel my/our contract of sale of the following goods/supply of the following service ordered/received on (date)

Consumer (s) Name \_\_\_\_\_

Consumer (s) Address \_\_\_\_\_

Consumer (s) Signature \_\_\_\_\_

Date \_\_\_\_\_